

# The DENTISTS

AT ORENCO STATION

Welcome to our practice!

We thank you for choosing our team to treat you and your family.

The information on this form is important to your health and dental treatment.

## PATIENT INFORMATION

TODAY'S DATE: \_\_\_\_\_

Patient's name  Dr  Mr  Mrs  Ms  Miss \_\_\_\_\_  
Preferred name \_\_\_\_\_ Birth date \_\_\_\_\_  
Social Security # \_\_\_\_\_ Home phone \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Email \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Check Appropriate Box  Minor  Single  Married  Separated  Divorced  Widowed  
If Student, Name of School/College \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Patient's Employer \_\_\_\_\_ Work Phone \_\_\_\_\_  
Spouse's Name \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_  
**Whom May We Thank for Inviting You?** \_\_\_\_\_ May we contact them?  Yes  No  
**How Did You Hear About Us?**  Personal Invitation  Professional Referral  Mailer  Yelp!  
 Web Search  Insurance Company  Facebook  Other - Please Explain \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

## RESPONSIBLE PARTY

Same as Above

Name of Person Responsible for this Account \_\_\_\_\_ Birthdate \_\_\_\_\_  
Relationship to Patient \_\_\_\_\_ Social Security # \_\_\_\_\_  
Home phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

## INSURANCE INFORMATION

Not Covered by Dental Insurance

Name of Insured \_\_\_\_\_ Relationship to Patient \_\_\_\_\_ Birthdate \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Employer \_\_\_\_\_  
Dental Insurance Co. \_\_\_\_\_ Group number \_\_\_\_\_ Policy ID Number \_\_\_\_\_  
Union or Local # \_\_\_\_\_ Dental Insurance Phone Number: \_\_\_\_\_  
Claims Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
How Much is Your Deductible? \_\_\_\_\_ How Much Have You Used? \_\_\_\_\_ Max. Annual Benefit \_\_\_\_\_  
**Do You Have Any Additional Insurance?**  yes  no If Yes, Complete the Following  
Name of Insured \_\_\_\_\_ Relationship to Patient \_\_\_\_\_ Birthdate \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Employer \_\_\_\_\_  
Dental Insurance Co. \_\_\_\_\_ Group number \_\_\_\_\_ Policy ID Number \_\_\_\_\_  
Union or Local # \_\_\_\_\_ Dental Insurance Phone Number: \_\_\_\_\_  
Claims Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
How Much is Your Deductible? \_\_\_\_\_ How Much Have You Used? \_\_\_\_\_ Max. Annual Benefit \_\_\_\_\_

OVER PLEASE

MEDICAL HEALTH HISTORY

PATIENT NAME: \_\_\_\_\_

Physician \_\_\_\_\_ Office Phone \_\_\_\_\_ Date of Last Exam \_\_\_\_\_

- 1. Are you under medical treatment now?
2. Have you ever been hospitalized for any surgical operation or serious illness within the last 5 years?
3. Are you taking any medication(s) including non-prescription drugs?
4. Joint Replacement. Have you had an orthopedic total joint (hip, knee, elbow, finger) replacement?
5. Do you use controlled substances?
6. Do you use tobacco products?
7. Do you have a persistent cough or throat clearing associated with a known illness (lasting more than 3 weeks)?

- 8. Are you taking or scheduled to take alendronate (Fosamax) or risedronate (Actonel) for osteoporosis or Paget's disease?
9. Have you been treated or scheduled to be treated with IV bisphosphonates (Aredia or Zometa) for bone pain hypercalcemia, Paget's disease, multiple myeloma or metastatic cancer?
10. Are you allergic to, or have you reacted adversely to any of the following?
Latex rubber, Local anesthetics (e.g. Novacaine), Penicillin or other antibiotics, Metals (e.g. nickel, mercury, etc), Codeine or other narcotics, Animals, Food, Other, Barbituates, Sedatives, Sulfa drugs, Iodine, Aspirin, Hay fever/seasonal

WOMEN ONLY Are you:
Pregnant?
Number of weeks
Taking birth control pills or hormone replacement?
Nursing?

Do you have or have you had any of the following?

- Artificial (prosthetic) Heart Valve
Previous Infective Endocarditis
Damaged Valves in Transplanted Heart
Congenital Heart Disease (CHD)
Unrepaired, Cyanotic CHD
Repaired completely in last 6mos
Repaired with residual defect

Except for the conditions listed above, antibiotic prophylaxis is no longer recommended for any other form of CHD.

- High Blood Pressure, Heart Attack, Rheumatic Fever, Swollen Ankles, Fainting/Seizures, Asthma, Low Blood Pressure, Epilepsy/Convulsions, Leukemia, Diabetes Type I or II, Kidney Disease, AIDS or HIV Infection, Thyroid Problem, Heart Disease, Cardiac Pacemaker, Heart Murmur, Angina, Frequently Tired, Anemia, Emphysema, Cancer, Arthritis, Joint Replacement or Implant, Hepatitis/Jaundice, Sexually Transmitted Disease, Stomach Troubles/Ulcers, Chest Pains, Easily Winded, Stroke, Autoimmune, Tuberculosis, Radiation Therapy, Glaucoma, Recent Weight Loss, Liver Disease, Heart Trouble, Respiratory Problems, Mitral Valve Prolapse, Other

DENTAL HISTORY

Name of Previous Dentist \_\_\_\_\_ Date of Last Exam \_\_\_\_\_
Previous Dentist's Location \_\_\_\_\_ Date of Last Cleaning \_\_\_\_\_
Reason for Today's Visit \_\_\_\_\_

- Do your gums bleed while brushing or flossing?
Are your teeth sensitive to hot or cold liquids?
Are your teeth sensitive to sweet or sour liquids/foods?
Do you feel any pain in your teeth today?
Do you have any sores or lumps in or near your mouth?
Have you had any head, neck or jaw injuries?
Have you ever experienced any of the following problems in your jaw:
Clicking, Pain (joint, ear, side of face), Difficulty in opening or closing, Difficulty in chewing
Do you have frequent headaches/earaches?
Do you clench or grind your teeth?
Do you bite your lips or cheeks frequently?
Have you ever had difficult extractions in the past?
Have you ever had prolonged bleeding following extractions?
Have you had any orthodontic treatment?
Do you wear dentures or partials?
Date delivered
Have you ever received oral hygiene instructions regarding the care of your teeth and gums?
Do you like your smile?

AUTHORIZATION AND RELEASE

I certify that I have read and understand the above information to the best of my knowledge. The above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health. I authorize the dentist to release any information including the diagnosis and the records of any treatment or examination rendered to me or my child during the period of such dental care to third party payors and/or health practitioners. I authorize and request my insurance company to pay directly to the dentist or dental group, insurance benefits otherwise payable to me. I understand that my dental insurance carrier may pay less than the actual bill for services. I agree to be responsible for payment of all services rendered on my behalf or my dependants.

X \_\_\_\_\_
Signature of Patient (or parent/guardian if minor)

Doctor's Comments \_\_\_\_\_
Signature \_\_\_\_\_ Date \_\_\_\_\_
BP: \_\_\_\_\_ Pulse: \_\_\_\_\_

# The DENTISTS

## AT ORENCO STATION

1322 NE Orenco Station Parkway • Suite 300 • Hillsboro, OR 97124 • www.DentistsAtOrenco.com

### Statement of Financial Policy

Our office is committed to providing you and your family the highest quality dental care available. In order to achieve this goal we seek your understanding of, and compliance with, our payment policy.

Payment is due at the time services are rendered. We accept American Express, VISA, MasterCard, Discover credit cards, Care Credit, debit cards, cash and checks.

As a courtesy to our patients who have dental insurance, we will file claims and accept payment directly from your insurance company. Since most procedures are not covered at 100%, we require your payment of the estimated portion not covered by your insurance company at the time of treatment. Please keep in mind the following:

A) Not all services are covered benefits in all contracts. Benefits may vary not only from plan to plan, but from patient to patient. Please familiarize yourself with your insurance coverage. A phone call to the information number on your insurance card to review the benefits applicable to your treatment plan is recommended.

B) Your copayment is due in full at the time of service. We will call your insurance company prior to your initial visit to get an estimate of what your insurance will cover; however, the insurance company will state that **the quote over the phone is not a guarantee of benefit.**

C) Insurance may pay for all, some, or none of your bill; you are immediately responsible for any portion not paid by your insurance company irrespective of estimates. Please note that your insurance company may base its payment on a fee that they have designated for a procedure, rather than our fee. That fee is typically below our fee, resulting in non-payment of a portion of the claim. If you would like to confirm, prior to commencing treatment, your insurance company's precise participation in any or all of the procedures on your treatment plan, please specify to our front office team members those procedures you would like to have us preauthorize with your insurance company. Preauthorization's can take up to 30 days, and are valid for a limited time period.

D) Accounts that are 60 days old are considered delinquent. A finance charge of \$3.00 per month or interest of 1-1/2% per month (whichever is greater) will be added to cover the cost of additional handling. Checks returned for insufficient funds, closed accounts or other problems are subject to a \$50.00 service fee. Accounts subject to collection activity will be charged an additional handling fee.

E) Payment for any appointment with treatment costs larger than \$1500.00 copayment will need to be made at the time of scheduling the appointment. Payment for any sedation appointment will be paid in full 7 days prior to the confirmed appointment time and day. Failure to make payments will result in a cancelation of the appointment. If for any reason you fail to make your confirmed appointment we reserve the right to keep 10% of the appointment fee. A \$50.00 deposit will be required for all Scaling and Root Planing appointments. Failure to show to your appointment will result in a forfeit of the \$50.00 deposit.

We must emphasize that as dental care providers, our relationship is with you rather than your insurance company. We are not responsible for constraints, discrepancies, or disputes resulting from the relationship between the patient and his or her insurance provider. Rather, the focus of our relationship with each and every one of our patients is to provide the highest quality dental care available. To that end, we look forward to caring for you!

Patient's Name \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

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### **PATIENT APPOINTMENT AGREEMENT**

We make every effort to value your time and schedule your appointment time just for you.

We truly appreciate your courtesy of giving us 48 hours notice if you have a conflict with your appointment and need to schedule a different day or time. We are committed to your oral health and keeping your scheduled appointments allows us to be partners in your dental care.

- I acknowledge my appointment is a reservation.
- I acknowledge I am required to provide 48 hours notice to make any changes to my appointment.
- I acknowledge after my first missed appointment I may be required to leave a \$50.00 deposit in order to schedule my next appointment.
- I acknowledge that if I fail to give sufficient notice to change my rescheduled appointment or I fail to show to my appointment, that I may forfeit my deposit of \$50.00.
- I acknowledge if for any reason I fail to make my confirmed appointment for either sedation or treatment over \$1500.00, that I may forfeit 10% of treatment cost.
- I acknowledge that a \$50.00 deposit will be required for all Root Planing and Scaling appointments. If for any reason I fail to show to my appointment I will forfeit my deposit.

\_\_\_\_\_  
Patient Name

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

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\* You May Refuse to Sign This Acknowledgment \*

**I have received a copy of this office's Notice of Privacy Practices.**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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### For Office Use Only

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We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
  - Communications barriers prohibited obtaining the acknowledgement
  - An emergency situation prevented us from obtaining acknowledgement
  - Other (Please Specify)
- 
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### Agreement to Receive Electronic Communication

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I agree that the dental practice may communicate with me electronically at the email address below.

**I am aware that there is some level of risk that third parties might be able to read unencrypted emails.**

I am responsible for providing the dental practice any updates to my email address.

I can withdraw my consent to electronic communications by calling: (503) 640-4262

Email Address (PLEASE PRINT CLEARLY):

\_\_\_\_\_

I decline electronic communication.

Patient Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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